

Description		Wokingham / West Berks / Bracknell 2019/20 (Excluding VAT)	Proposed Wokingham/West Berkshire/Bracknell 2020/2021 (Excluding VAT) +2%	Wokingham / West Berks / Bracknell 2020//21 (Excluding VAT) Fees Rounded Off	Notes
Public Protection Partnership					
Environmental Protection					
Prevention of Damage by Pests					
Pest Site survey		N/A			Hourly rate and / or cost recovery where WID
Rat treatment		N/A			Hourly rate and / or cost recovery where WID
Any other Pest treatment		N/A			Hourly rate and / or cost recovery where WID
Dog Warden Services					
Stray Dogs - Not taken to Kennel		£72.00	£73.44	£73.00	Amalgamate. Vet fees separate as applicable
Stray Dogs - Taken to Kennel		CR			Fees based on charges & cost recovery. Vet fees separate as applicable
Dog Fouling fixed penalty charge		£75.00			Set in FPN policy
Misc stray dog activities ie taxi, relocating, microchipping etc		£56.00	£57.12	£57.00	Plus cost recovery on charges.
Abandoned Vehicles					
Removal (prescribed fee)	Less than 3.5 tonnes	£150.00			Set by statute
Daily Storage (prescribed fee)	Less than 3.5 tonnes	£20.00			Set by statute
Enforcement disposal costs (prescribed fee)	Less than 3.5 tonnes	£75.00			Set by statute
Fixed penalty notice	Reduced to £120 if paid within 7 days	£200.00			Set by statute
Enforcement invoice costs		£77.00			Set by statute
Trading Standards					
Weights and Measures Fees (per hour)		£63.00	£64.26	£64.00	Discretionary
Explosives Licenses / Registrations - set by statute					Set by statute
Varying the name of licensee or address of site					Set by statute
Petroleum Licensing Fees - set by statute					Set by statute
Primary Authority					
Primary Authority Work hourly chargeable rate		£56.00	£57.12	£57.00	
Annual charge - previous year usage 10 hours or less		£513.00	£523.26	£523.00	
Annual charge - previous year usage 20 hours		£1,025.00	£1,045.50	£1,046.00	
Anything likely to be in excess of 20 hours		CR			Individually assessed
Support with Confidence					
Application fee	1-5 employees	£59.00	£60.18	£60.00	All disbursements charged at cost
	6-20 employees	£119.00	£121.38	£121.00	As above except fee reduced to £50 if registered with confidence
	21+ employees	£298.00	£303.96	£304.00	As above except fee reduced to £50 if registered with confidence
Buy with Confidence					
Members from 2017/18 Application Fee	1-5 employees	£125.00	£127.50	£128.00	Nationally agreed with 'Buy with Confidence' scheme holder as varied from time to time
	6-20 employees	£167.00	£170.34	£170.00	Nationally agreed with 'Buy with Confidence' scheme holder
	21+ employees	£208.00	£212.16	£212.00	Nationally agreed with 'Buy with Confidence' scheme holder
Annual Fee	1-5 employees	£250.00	£255.00	£255.00	Nationally agreed with 'Buy with Confidence' scheme holder
	6-20 employees	£375.00	£382.50	£383.00	Nationally agreed with 'Buy with Confidence' scheme holder

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	21+ employees	£500.00	£510.00	£510.00	Nationally agreed with 'Buy with Confidence' scheme holder
Members before 2017/18 Application /Annual Fee	1-5 employees	£123.00	£125.46	£125.00	Applicable only to legacy Bracknell members
	6-20 employees	£185.00	£188.70	£189.00	Applicable only to legacy Bracknell members
	21+ employees	£247.00	£251.94	£252.00	Applicable only to legacy Bracknell members
Commercial					
Food Export Certificates		£56.00	£57.12	£57.00	Full cost recovery based on officer hourly rate
Anti-Social Behaviour Act:					
High Hedges Fee (Class A – Fee Discretionary)		£1,175.00	£1,198.50	£1,199.00	Cost recovery for consultant
Licences, Registrations and Similar Consents					
Licensing Act 2003:					
Premises Licence – “one off” fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee)					
Band A – RV up to 4300		£100.00	£100.00	£100.00	Statutory -no increase.
Band B – RV 4300 to 33000		£190.00	£190.00	£190.00	Statutory -no increase.
Band C – RV 33001 to 87000		£315.00	£315.00	£315.00	Statutory -no increase.
Band D – RV 87001 to 125000		£450.00	£450.00	£450.00	Statutory -no increase.
Band E – RV 125001 and above		£635.00	£635.00	£635.00	Statutory -no increase.
Pre-Application Advice, Hourly charge	Min 1 Hr	£56.00	£57.12	£57.00	
Premises Licence – Annual Fee (Class B – Statutory Fee)					
Band A		£70.00	£70.00	£70.00	Statutory -no increase.
Band B		£180.00	£180.00	£180.00	Statutory -no increase.
Band C		£295.00	£295.00	£295.00	Statutory -no increase.
Band D		£320.00	£320.00	£320.00	Statutory -no increase.
Band E		£350.00	£350.00	£350.00	Statutory -no increase.
Personal Licence - (Class B – Statutory Fee)		£37.00	£37.00	£37.00	Statutory -no increase.
Temporary Event Notices (TEN's) - (Class B – Statutory Fee)		£21.00	£21.00	£21.00	Statutory -no increase.
Application for copy licence, change address or club rules		£10.50	£10.50	£10.50	Statutory -no increase.
Application to vary DPS/transfer licence/interim notice		£23.00	£23.00	£23.00	Statutory -no increase.
Application for making a provisional statement		£315.00	£315.00	£315.00	Statutory -no increase.
Minor variation		£89.00	£89.00	£89.00	Statutory -no increase.
Application to disapply mandatory DPS condition		£23.00	£23.00	£23.00	Statutory -no increase.
Pre-Application Advice, hrly charge	Min 1 Hr	£56.00	£57.12	£57.00	
Gambling Licenses					
Casinos (regional)	New Application	£15,000.00	£15,000.00	£15,000.00	100% of Statutory Maximum
	Provisional Statement	£15,000.00	£15,000.00	£15,000.00	100% of Statutory Maximum
	Application with Prov Statement	£8,000.00	£8,000.00	£8,000.00	100% of Statutory Maximum
	Variation	£7,500.00	£7,500.00	£7,500.00	100% of Statutory Maximum
	Transfer/Reinstatement	£6,500.00	£6,500.00	£6,500.00	100% of Statutory Maximum
	Annual Fee	£15,000.00	£15,000.00	£15,000.00	100% of Statutory Maximum
Casinos (large)	New Application	£10,000.00	£10,000.00	£10,000.00	100% of Statutory Maximum
	Provisional Statement	£10,000.00	£10,000.00	£10,000.00	100% of Statutory Maximum
	Application with Prov Statement	£5,000.00	£5,000.00	£5,000.00	100% of Statutory Maximum

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Casinos (large)	Variation	£5,000.00	£5,000.00	£5,000.00	100% of Statutory Maximum
	Transfer/Reinstatement	£2,150.00	£2,150.00	£2,150.00	100% of Statutory Maximum
	Annual Fee	£10,000.00	£10,000.00	£10,000.00	100% of Statutory Maximum
Casinos (small)	New Application	£8,000.00	£8,000.00	£8,000.00	100% of Statutory Maximum
	Provisional Statement	£8,000.00	£8,000.00	£8,000.00	100% of Statutory Maximum
	Application with Prov Statement	£3,000.00	£3,000.00	£3,000.00	100% of Statutory Maximum
	Variation	£4,000.00	£4,000.00	£4,000.00	100% of Statutory Maximum
	Transfer/Reinstatement	£1,800.00	£1,800.00	£1,800.00	100% of Statutory Maximum
	Annual Fee	£5,000.00	£5,000.00	£5,000.00	100% of Statutory Maximum
Bingo Clubs	New Application	£3,500.00	£3,500.00	£3,500.00	100% of Statutory Maximum
	Provisional Statement	£3,500.00	£3,500.00	£3,500.00	100% of Statutory Maximum
	Application with Prov Statement	£1,200.00	£1,200.00	£1,200.00	100% of Statutory Maximum
	Variation	£1,750.00	£1,750.00	£1,750.00	100% of Statutory Maximum
	Transfer/Reinstatement	£1,200.00	£1,200.00	£1,200.00	100% of Statutory Maximum
	Annual Fee	£1,000.00	£1,000.00	£1,000.00	100% of Statutory Maximum
Betting Premises	New Application	£3,000.00	£3,000.00	£3,000.00	100% of Statutory Maximum
	Provisional Statement	£3,000.00	£3,000.00	£3,000.00	100% of Statutory Maximum
	Application with Prov Statement	£1,200.00	£1,200.00	£1,200.00	100% of Statutory Maximum
	Variation	£1,500.00	£1,500.00	£1,500.00	100% of Statutory Maximum
	Transfer/Reinstatement	£1,200.00	£1,200.00	£1,200.00	100% of Statutory Maximum
	Annual Fee	£600.00	£600.00	£600.00	100% of Statutory Maximum
Tracks	New Application	£2,500.00	£2,500.00	£2,500.00	100% of Statutory Maximum
	Provisional Statement	£2,500.00	£2,500.00	£2,500.00	100% of Statutory Maximum
	Application with Prov Statement	£950.00	£950.00	£950.00	100% of Statutory Maximum
	Variation	£1,250.00	£1,250.00	£1,250.00	100% of Statutory Maximum
	Transfer/Reinstatement	£950.00	£950.00	£950.00	100% of Statutory Maximum
	Annual Fee	£1,000.00	£1,000.00	£1,000.00	100% of Statutory Maximum
Family Entertainment Centres	New Application	£2,000.00	£2,000.00	£2,000.00	100% of Statutory Maximum
	Provisional Statement	£2,000.00	£2,000.00	£2,000.00	100% of Statutory Maximum
	Application with Prov Statement	£950.00	£950.00	£950.00	100% of Statutory Maximum
	Variation	£1,000.00	£1,000.00	£1,000.00	100% of Statutory Maximum
	Transfer/Reinstatement	£950.00	£950.00	£950.00	100% of Statutory Maximum
	Annual Fee	£750.00	£750.00	£750.00	100% of Statutory Maximum
Adult Gaming Centres	New Application	£2,000.00	£2,000.00	£2,000.00	100% of Statutory Maximum
	Provisional Statement	£2,000.00	£2,000.00	£2,000.00	100% of Statutory Maximum
	Application with Prov Statement	£1,200.00	£1,200.00	£1,200.00	100% of Statutory Maximum
	Variation	£1,000.00	£1,000.00	£1,000.00	100% of Statutory Maximum
	Transfer/Reinstatement	£1,200.00	£1,200.00	£1,200.00	100% of Statutory Maximum
	Annual Fee	£1,000.00	£1,000.00	£1,000.00	100% of Statutory Maximum
Lotteries and Amusements	New Application	£40.00	£40.00	£40.00	Statutory -no increase.
	Annual Fee	£20.00	£20.00	£20.00	Statutory -no increase.
All Licences	Notification of change	£50.00	£50.00		100% of Statutory Maximum
	Copy of Licence	£25.00	£25.00		100% of Statutory Maximum
Pre-Application Advice, hrly charge	Min 1 Hr	£56.00	£57.12	£57.00	
Club Gaming Machines					

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Club Gaming or Machine Permit	New Application	£200.00	£200.00	£200.00	Statutory-no increase
Club Gaming or Machine Permit	Existing holder	£100.00	£100.00	£100.00	Statutory-no increase
Club Gaming or Machine Permit(holds a Club Premises Certificate under Licensing Act 2003)	New Application	£100.00	£100.00	£100.00	Statutory-no increase
Club Gaming or Machine Permit	Renewal	£200.00	£200.00	£200.00	Statutory-no increase
Club Gaming or Machine Permit(holds a Club Premises Certificate under Licensing Act 2003)	Renewal	£100.00	£100.00	£100.00	Statutory-no increase
Club Gaming or Machine Permit	Annual Fee	£50.00	£50.00	£50.00	Statutory-no increase
Club Gaming or Machine Permit	Variation	£100.00	£100.00	£100.00	Statutory-no increase
Club Gaming or Machine Permit	Copy of Licence	£15.00	£15.00	£15.00	Statutory-no increase
Licensed Premises Notifications					
To make available up to 2 gaming machines on premises which hold on-premises alcohol licence	notification of intention	£50.00	£50.00	£50.00	Statutory-no increase
Gaming Machine Permit (more than 2 machines) on premises which hold on premises alcohol licence	Application (existing holder)	£100.00	£100.00	£100.00	Statutory-no increase
Gaming Machine Permit (more than 2 machines) on premises which hold on premises alcohol licence	New Application	£150.00	£150.00	£150.00	Statutory-no increase
Gaming Machine Permit (more than 2 machines) on premises which hold on premises alcohol licence	Annual Fee	£50.00	£50.00	£50.00	Statutory-no increase
Gaming Machine Permit (more than 2 machines) on premises which hold on premises alcohol licence	Variation	£100.00	£100.00	£100.00	Statutory-no increase
Gaming Machine Permit (more than 2 machines) on premises which hold on premises alcohol licence	Transfer	£25.00	£25.00	£25.00	Statutory-no increase
Gaming Machine Permit (more than 2 machines) on premises which hold on premises alcohol licence	Change of Name	£25.00	£25.00	£25.00	Statutory-no increase
Gaming Machine Permit (more than 2 machines) on premises which hold on premises alcohol licence	Copy of Permit	£15.00	£15.00	£15.00	Statutory-no increase
Pre-Application Advice, hrly charge	Min 1Hr	£56.00	£57.12	£57.00	
Sex Establishments – (Class A – Fee Discretionary)					
Cinema		min £3,100 to max £5150	min £3,100 to max £5150	min £3,100 to max £5150	No change
Shop		min £3,100 to max £5150	min £3,100 to max £5150	min £3,100 to max £5150	No change
Entertainment Venue		min £3,100 to max £5150	min £3,100 to max £5150	min £3,100 to max £5150	No change
Premises - new		£2,617.00	£2,617.00	£2,617.00	Bracknell only - no change. Amalgamating with WB & W
Premises - renewal		£1,389.00	£1,389.00	£1,389.00	Bracknell only - no change. Amalgamating with WB & W
Pre-Application Advice, hrly charge	Min 1 Hr	£56.00	£57.12	£57.00	
Street Trading Consents – (Class A – Fee Discretionary)					
Application / Renewal	1 week	£135.00	£137.70	£138.00	Bracknell only
	Monthly Rate	£363.00	£370.26	£370.00	Bracknell only
	Monthly Rate	£223.00	£227.46	£227.00	WB & W only
	3 months	£854.00	£871.08	£871.00	Bracknell only
	6 months	£1,396.00	£1,423.92	£1,424.00	Bracknell only
	6 months	£784.00	£799.68	£800.00	WB & W only

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	Annual Fee	£1,343.00	£1,369.86	£1,370.00	WB & W only
	6 months max 2 trading days a week incl Fri, Sat or Sun	£837.00	£853.74	£854.00	Bracknell only
	6 months max 2 trading days a week Mon to Thurs only	£558.00	£569.16	£569.00	Bracknell only
Ice Cream Van (per van) application / renewal	1 month	£181.00	£184.62	£185.00	Bracknell only
Ice Cream Van 6 months (per van) application / renewal	6 months	£699.00	£712.98	£713.00	Bracknell only
Variation fee		£88.00	£89.76	£90.00	
Community Events				£0.00	50% reduction of appropriate fee for non profit making events
Refund for Street Traders	If application withdrawn	£113.00	£115.26	£115.00	WB & W only
Pre-Application Advice, hrly charge	Min 1 Hr	£56.00	£57.12	£57.00	
Skin Piercing Registrations (one off registration) – (Class A – Fee Discretionary)					
Individual		£179.00	£182.58	£183.00	Cost recovery
Premises		£280.00	£285.60	£286.00	Cost recovery
Joint Application		£448.00	£456.96	£457.00	Cost recovery
Pre-Application Advice, hrly charge	Min 1 Hr	£56.00	£57.12	£57.00	
		NEW or RENEWAL			
Animal Licences – (Class A – Fee Discretionary) * +vet fee where applicable		Application Fee	Grant Fee	Total fee Payable	
Animal Boarding Establishment - combined (dogs and cats)		£285.00	£397.00	£684.00	12hrs
Animal Boarding Establishment - single species (dogs or cats))		£228.00	£342.00	£570.00	10 hrs
Home boarder		£228.00	£342.00	£570.00	10 hrs
Home Boarder - Franchisee arrangers licence (excludes inspection fee per host)		£171.00	£57.00	£228.00	4 hrs
Home Boarder - Assessment of hobby host as part of a franchisee licence		N/A	£112.00	£112.00	2 hrs
Dog Day Care					2019/20 rate to apply +2%
Dog Breeding Establishment (excluding vet fee)		£285.00	£397.00	£684.00	12 hrs
Dog Breeding Establishment (in domestic dwelling)		£228.00	£342.00	£570.00	10 hrs
Pet Vending / Sale of pets		£228.00	£342.00	£570.00	10 hrs
Animal for Exhibition		£285.00	£397.00	£684.00	12 hrs
Riding Establishment (excluding vet fee)*					
Main inspection fee, plus fee per horse		£228.00	£342.00	£570.00	8 hrs
Fee per horse, for the first 10 horses		£15.00			
Fee per horse, for next 11-50 horses		£10.00			
Fee per horse, for every horse 51 & over		£8.00			
* Inspections are carried out annually, regardless of the star rating or length of licence, by a vet and officer. Vets fees will be recharged separately.					
Example of charge per horse in a yard with 60 horses					
1- 10 horses @ £15 = £150.00					
horses 11-50 @ £10 = £309.00					
horses 51 - 60 @ £8 = £72.00					
Other fees					
Variation to the licence fee (inclusive of one visit)	£224.00				
Replacement licence fee (lost or stolen paperwork, change of name, etc.)	£56.00				
Re-evaluation of star rating (inclusive of one visit)	£112.00				
Transfer due to death of licensee	£56.00				
Dangerous Wild Animal Consent*	2 years	£448.00	£456.96	£457.00	WB & W only Cost recovery
Dangerous Wild Animal Consent - New*	2 years	£476.00	£485.52	£486.00	Bracknell only Cost recovery

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Dangerous Wild Animal Consent - Renewal*	2 years	£276.00	£281.52	£282.00	Bracknell only Cost recovery
Zoo Licenses (new and renewals)*	Up to 6 Years	£475.00	£484.50	£485.00	Cost recovery
Zoo Licenses (new and renewals)*	Up to 6 Years	£2,014.00	£2,054.28	£2,054.00	Cost recovery
Hairdresser Registration		£42.00	£42.84	£43.00	Cost recovery
Scrap Metal					
Scrap Metal Site - New	3 Years	£488.00	£497.76	£498.00	Cost recovery
Scrap Metal Site - Renewal	3 Years	£488.00	£497.76	£498.00	Cost recovery
Scrap Metal Mobile Collector - New	3 Years	£260.00	£265.20	£265.00	Cost recovery
Scrap Metal Mobile Collector - Renewal	3 Years	£260.00	£265.20	£265.00	Cost recovery
Scrap Metal -Variation of Licence		£359.00	£366.18	£366.00	Cost recovery
Scrap Metal-Change of Site Manager		£67.00	£68.34	£68.00	Cost recovery
Scrap Metal- Copy of licence		£11.00	£11.22	£11.00	Cost recovery
Scrap Matal- Change of Name		£35.00	£35.70	£36.00	Cost recovery
Pre-Application Advice, hrly charge		£56.00	£57.12	£57.00	
Private Water Supplies (Statutory Maximums stated)					
Risk Assessment	Carried out every 5 years	£56.00	£57.12	£57.00	Minimum charge 1 Hr, simple risk assessment and report typically 5 hours
Sampling		£56.00	£57.12	£57.00	Charge for a visit, taking a sample and delivering it to the laboratory. Typically 2.5 hours
Private water and pool samples	includes cost of testing	£59.00	£60.18	£60.00	
Investigation		£106.00	£108.12	£108.00	Carried out in the event of a test failure, can be substituted by the risk assessment - this does not include any required analysis costs.
Analysis - Regulation 10		£27.00	£27.54	£28.00	Where a supply provides <10m ³ /day or serves <50 people and is used for domestic purposes
Analysis of Group A Parameters					Cost of laboratory analysis will be recovered and will depend on type of suite being analysed. Customer will be advised of cost.
Analysis of Group B Parameters					Additional parameters sampled less often to ensure the water complies with all safety standards - Hrly rate applies
Environmental Permitting (E&W) Regulations 2016					
Scheduled Processes - (Class B – Statutory Fee)					
Standard Process			£1,650.00	£1,650.00	Statutory-no increase
Service Stations (PVI &PVII			£257.00	£257.00	Statutory-no increase
Dry Cleaners			£155.00	£155.00	Statutory-no increase
Vehicle Refinishers			£362.00	£362.00	Statutory-no increase
Mobile screening & crushing plant			£1,650.00	£1,650.00	Statutory-no increase
for the third to seventh applications			£985.00	£985.00	Statutory-no increase
for the eighth and subsequent appliations			£498.00	£498.00	Statutory-no increase
					Statutory-no increase
Substantial Changes					Statutory-no increase
Standard Process			£1,050.00	£1,050.00	Statutory-no increase

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Reduced Activities			£102.00	£102.00	Statutory-no increase
					Statutory-no increase
Annual Substance Charge					Statutory-no increase
Standard Process	LOW		£772.00	£772.00	Statutory-no increase
	MEDIUM		£1,161.00	£1,161.00	Statutory-no increase
	HIGH		£1,747.00	£1,747.00	Statutory-no increase
Service Stations PVR2	LOW		£113.00	£113.00	Statutory-no increase
	MEDIUM		£226.00	£226.00	Statutory-no increase
	HIGH		£341.00	£341.00	Statutory-no increase
VRs and other reduced fees	LOW		£228.00	£228.00	Statutory-no increase
	MEDIUM		£365.00	£365.00	Statutory-no increase
	HIGH		£548.00	£548.00	Statutory-no increase
Dry Cleaners /PVR1	LOW		£79.00	£79.00	Statutory-no increase
	MEDIUM		£158.00	£158.00	Statutory-no increase
	HIGH		£237.00	£237.00	Statutory-no increase
Mobile Screening & Crushing Plant	LOW		£646.00	£646.00	Statutory-no increase
	MEDIUM		£1,034.00	£1,034.00	Statutory-no increase
	HIGH		£1,506.00	£1,506.00	Statutory-no increase
For the second permit	LOW		£646.00	£646.00	Statutory-no increase
	MEDIUM		£1,034.00	£1,034.00	Statutory-no increase
	HIGH		£1,506.00	£1,506.00	Statutory-no increase
For the third to seventh permit	LOW		£385.00	£385.00	Statutory-no increase
	MEDIUM		£617.00	£617.00	Statutory-no increase
	HIGH		£924.00	£924.00	Statutory-no increase
For the eighth & subsequent applications	LOW		£198.00	£198.00	Statutory-no increase
	MEDIUM		£316.00	£316.00	Statutory-no increase
	HIGH		£473.00	£473.00	Statutory-no increase
Late payment charge	When invoice issued & not paid in 8 weeks		£52.00	£52.00	Statutory-no increase
					Statutory-no increase
Transfer & Surrender					Statutory-no increase
Transfer			£169.00	£169.00	Statutory-no increase
Partial Transfer			£497.00	£497.00	Statutory-no increase
Surrender			£0.00	£0.00	Statutory-no increase
Transfer Reduced fees			£0.00	£0.00	Statutory-no increase
Partial Transfer Reduced fees			£47.00	£47.00	Statutory-no increase
Private Sector Housing					
Inspection of Housing Premises for Immigration purposes (Class A – Fee Discretionary)		£392.00	£399.84	£400.00	
Enforcement Notices served under Housing Act 2004		£113.00	£115.26	£115.00	Activities as prescribed
HMO Licence NEW - assisted application		£1,174.00	£1,197.48	£1,197.00	Fees alligned June 2018
HMO Licence RENEWAL		£784.00	£799.68	£800.00	
Civil Penalties housing offences					Up to £30,000.00
Caravan Site Licence annual Licence (Option 1 of DCLG Guide for Charging					
Site licence new		£428.00	£436.56	£437.00	Amalgamate across all areas
New licence per pitch		£16.00	£16.32	£16.00	Amalgamate across all areas
Transfer of licence		£181.00	£184.62	£185.00	Amalgamate across all areas
Alteration of conditions		£332.00	£338.64	£339.00	Amalgamate across all areas
Annual fee per pitch		£14.00	£14.28	£14.00	Amalgamate across all areas

Description		Wokingham / West Berks / Bracknell 2019/20 (Excluding VAT)	Proposed Wokingham/West Berkshire/Bracknell 2020/2021 (Excluding VAT) +2%	Wokingham / West Berks / Bracknell 2020//21 (Excluding VAT) Fees Rounded Off	Notes
Enforcement action -per hour		£56.00	£57.12	£57.00	Hourly rate as for activity as prescribed. Amalgamate across all areas
Deposit, vary or deleting site rules		£114.00	£116.28	£116.00	Amalgamate across all areas
Variation of licence		£113.00	£115.26	£115.00	Amalgamate across all areas
Other Fees for Information					Hourly rate applies minimum for 2 hours
Environmental Info Individual, Non Commercial		£113.00	£115.26	£115.00	Cost recovery
Commercial and Government		£113.00	£115.26	£115.00	Cost recovery
Civil Actions (Class A – Fee Discretionary)		£113.00	£115.26	£115.00	Cost recovery
Safety Certification and administration	Minimum 2 hours	£113.00	£115.26	£115.00	Cost recovery
Pre-Application Advice, hourly charge		£56.00	£57.12	£57.00	
Resident and Business Advice					Hourly rate applies
General Business Advice (non-primary authority)	Per hour - free for first 30 minutes	£56.00	£57.12	£57.00	New cost recovery model - refer to officer guidance
Request for Advice		£56.00	£57.12	£57.00	New cost recovery model - refer to officer guidance
Primary Authority Advice		£56.00	£57.12	£57.00	New cost recovery model - refer to officer guidance
Hackney Carriage / Private Hire Licensing					
Vehicle Licences					Consideration 2020 for new environmental standard vehicles eg electric, low emission taxis
Hackney Carriage Vehicle New / Renewal		£282.00	£287.64	£288.00	cost recovery
Private Hire Vehicle New / Renewal		£282.00	£287.64	£288.00	cost recovery
Home to School New / Renewal		£144.00	£146.88	£147.00	Bracknell only
Private Hire Vehicle with Dispensation		£328.00	£334.56	£288.00	Included in operator fees
Private Hire Vehicle with Dispensation		£282.00	£287.64	£288.00	Included in operator fees
Temporary Vehicle licence	Issue up to 3 months maximum	£226.00	£230.52	£231.00	cost recovery
Private Hire Operators					
					NEW 202021 LICENCE FEE SCHEDULE BASED ON PER VEHICLE 5 YEAR: New 4hr incl 1st vehicle +15 min per additional vehicle/Renewal 2 hours incl 1st veh + 15 min per additional vehicle.
Operator 1 vehicle	1 year	£183.00			W and B
Operator 2-5 vehicles	1 year	£318.00			W and B
Operator 6-10 vehicles	1 year	£533.00			W and B
Operator 11-15 vehicles	1 year	£738.00			W and B
Operator 16-20 vehicles	1 year	£999.00			W and B
Operator more than 20 vehicles	1 year	£1,204.00			W and B
Operator 1 vehicle	3 years	£439.00			W and B
Operator 2-5 vehicles	3 years	£772.00			W and B
Operator 6-10 vehicles	3 years	£1,279.00			W and B
Operator 11-15 vehicles	3 years	£1,773.00			W and B
Operator 16-20 vehicles	3 years	£2,400.00			W and B
Operator more than 20 vehicles	3 years	£2,889.00			W and B
Operator – New and renewal	1-4 Vehicles (New 5 Yr)	£559.00			WB Only
	5-9 vehicles (New 5 Yr)	£870.00			WB Only
	9+ vehicles (New 5 Yr)	£1,390.00			WB Only
Operator 1 vehicle	5 years	£559.00			W and B
Operator 2-5 vehicles	5 years	£923.00			W and B

Description		Wokingham / West Berks / Bracknell 2019/20 (Excluding VAT)	Proposed Wokingham/West Berkshire/Bracknell 2020/2021 (Excluding VAT) +2%	Wokingham / West Berks / Bracknell 2020//21 (Excluding VAT) Fees Rounded Off	Notes
Operator 6-10 vehicles	5 years	£1,845.00			W and B
Operator 11-15 vehicles	5 years	£2,768.00			W and B
Operator 16-20 vehicles	5 years	£3,690.00			W and B
Operator more than 20 vehicles	5 years	£4,529.00			W and B
Variation to licence				£57.00	to include reissue of licence with additional vehicle registration added plus extra fees for those for length of licence
Driver Licences					
Driver – New / Renewal	3 years	£264.00	£269.28	£269.00	
Home to School New / Renewal	3 years	£181.00	£184.62	£185.00	Bracknell only
Conversion of driver licence to another type		£78.00	£79.56	£80.00	
Other Charges					
Transfer of vehicle to new owner		£112.00	£114.24	£114.00	2 hours
Change of vehicle		£73.00	£74.46	£74.00	
Replacement licence		£40.00	£40.80	£41.00	
Replacement badge		£40.00	£40.80	£41.00	
Replacement Vehicle licence Plate		£56.00	£57.12	£57.00	
Meter test - retest after failure		£31.00	£31.62	£32.00	
Knowledge Test		£73.00	£74.46	£74.00	
Missed Appointments		£36.00	£36.72	£37.00	
Disclosure and Barring Service Check (DBS)					Capita cost + half an hour at hourly charge
Advertising on a Hackney Carriage Initial		£46.00	£46.92	£47.00	Not West Berks
Advertising on a Hackney Carriage Renewal		£31.00	£31.62	£32.00	Bracknell only
Change of Address (PH & HC)		£14.00	£14.28	£14.00	
Backing Plate		£25.00	£25.50	£26.00	
Medical Exemption from carrying assistant dog		£22.00	£22.44	£22.00	
Refund processing fee		£56.00	£57.12	£57.00	
Change of vehicle registration		£56.00	£57.12	£57.00	
Pre-Application Advice, hourly charge	Min 1 Hr	£56.00	£57.12	£57.00	Refer to officer guidance
Age of vehicle inspection initial/reinspection		£56.00	£57.12	£57.00	
Disability Awareness Training Course					Cost to be agreed with PPP Management Board at cost recovery (internal / external provider being investigated)
Safeguarding Training					Cost to be agreed with PPP Management Board at cost recovery (internal / external provider being investigated)
First Aid training for drivers					Cost to be agreed with PPP Management Board at cost recovery (internal / external provider being investigated)
Pre-Application Advice, hourly charge	Min 1 Hr	£56.00	£57.12	£57.00	